

BSK Healthy & Safe Environments Frequently Asked Questions

- 1. In the budget section, it talks about equipment items over \$5,000 are not covered. Is that for the overall budget or is it per item?**

Equipment items (items that cost over \$5,000 for a single unit) are not generally covered in this RFP. The \$5,000 amount is per item not \$5,000 for the overall budget. Please contact Jeffrey Brown (Jeffrey.brown@kingcounty.gov) if you have questions about equipment.

- 2. If this project is for 18 months why do we need to submit a 6 month and 1 year budget?**

Please submit both a 6 month and 1 year budget. Even though the King County is in a biannual budget, the BSK funds for these grants are allocated per year and will be dispersed in calendar years.

- 3. Is this a reimbursement type contract? Any way to receive funds up front?**

This contract is a reimbursable contract and grantees will be reimbursed based on specific deliverables. A process on when and how much funds dispersed to grantees will be decided during contract negotiation.

- 4. You mention that there is a possibility for the project to extend beyond 18 months. How would you decide that?**

Current grantee contracts may be extended for an additional 18 months depending on performance and other factors. Please note that BSK contracts cannot be extended longer than 3 years.

- 5. Will conversations about if our project will continue get started during the quarterly or monthly check ins?**

We will ensure that grantees are provided with feedback in a timely manner on their progress and grantees will be given feedback in advance on the extension of contracts.

- 6. Do you anticipate a re-bidding after the 18 months? Will additional organizations be selected or will current projects have a continuation?**

Since grantees that are selected for this round can only be extended for an additional 18 months, we anticipate rebidding after the three years and perhaps after the 18 months- depending on the number of grantees that receive continuation.

- 7. Will a nonprofit that is not physically based in King County but is working in King County be eligible?**

The RFP aims to impact children youth and young adults in King County. If the applicant is focused on working in King County with these populations then it would be eligible.

8. How many grants do you plan to fund?

There is not a set amount of grants that we will fund. We estimate providing 7-10 awards.

9. Is there a geographic area that you are looking at? Or is it straight across King County and everyone has a fair shot at receiving a grant no matter where they focus their efforts?

This RFP plans to fund projects across King County. However, we will emphasize areas with health inequities. Applications that focus across King County vs a specific geographic area will not necessarily be more competitive than others.

10. I work for a large organization that will be working on a few of the investment areas, do we submit one proposal? What if the partners are different do you still submit one proposal?

An organization can submit one application with multiple strategies and can increase narrative page number up to 3 pages per additional strategy. Applicants may submit more than one application if each strategy focuses on a different population and/or geographic area, but the applications must be submitted as one package or email to Jeffrey Brown at Jeffrey.brown@kingcounty.gov

11. If you are working in more than one investment area will it still be capped at \$150,000?

If you are working in more than one investment area, please submit a budget that reflects the additional costs of each investment area. Please ensure that the costs are reasonable, justifiable and aligns with the proposed activities.

12. How would you define a system change? Can you give an example?

System Change: A shift in the way that a community or service delivery system such as a school or hospital makes decisions about policies, programs, and the allocation of its resources — and, ultimately, in the way it delivers services to its constituents.

Examples: A school extends lunchtime to ensure children have time to eat, an organization changes its procurement system and purchases only healthy foods/drinks for its vending machine

13. Are certain types of organizations that can receive funds? For example can a 501c4 be eligible for funds?

A nonprofit with a 501c3 tax status is eligible to apply. Please see lists of eligible organizations on page 6 of the RFP.

14. Would the safe environments investment cover reducing harassment and bullying of students of color?

Any policy, systems or environmental change that creates a safe environment for children, youth and young adults would be considered meeting the RFPs.

15. Are you looking for a more regional approach or a local? For example if an organization has services in multiple areas do you want more regional or local?

This RFP seeks applicants that know the community(ies) that they propose to work with and strategies where there is a need in one

16. Can you give some examples of possible projects from the safe and health promoting environments section? An example would be developing/updating city policies to address that rental housing are kept at a standard that is optimal for health.

17. For a \$150,000 grant, how many people per dollar do you want us to serve?

There is not a dollar per person calculation for this RFP. The RFP seeks strategies with a reach to populations most impacted by health inequities.

18. You have a 25% performance grant set up are they awarded in the month. Will performance be rated at the very end or will we be provided feedback every month? Do you invoice on the 75% throughout the year?

Project performance will be discussed throughout the project period (during monthly or quarterly check-in). Please bill from the 75% of the budget you are awarded. Invoicing will be on a monthly basis. Public Health project leads will discuss with grantees when to bill for the 25%.

19. If we are encouraged to partner can we have the sign-up sheet from tonight's meeting posted on the website so we can connect? Unfortunately, everyone would need to agree to have their information posted on the website. It is recommended that attendees connect with other attendees after this meeting.

20. Are you looking for grantees to work on PSE in larger infrastructure systems like school districts or public housing, or are you open to smaller organizations making PSE changes within their organizations or communities?

We are open to proposals working on both large scale (municipal policies) and small scale (organizational procurement policies). The intention is to make a change that will result in a lasting impact on health overall.

21. **What if you are a small nonprofit that is trying to do systems creation rather than system change?** Projects that focus on policy, systems and/or environmental changes to meet the goals of the investment areas meet the criteria.

22. **On page 7 of the RFP it says we need to work collaboratively with Public Health. Is the type of collaboration needed discussed during meetings? Is that where you would have this conversation?** Yes. Grantees will work with Public Health staff to determine support/technical assistance needs in areas such as evaluation, policy, systems, environmental changes, and communications.

23. **The 10% evaluation is that mainly for staff time?** The up to 10% of the budget needed for evaluation activities includes staff time needed for developing the evaluation plan in collaboration with King County, collecting needed data, reporting progress at an agreed upon frequency using agreed upon methods, and to support participation in other evaluation activities. You are not expected to hire an evaluation expert to complete these activities.

24. **I want to know about systems changes that happened during COO and PICH grants? Where can I find this information so we can see what has happened?** Information on past PSE work is located on the Seattle Foundation and King County links below.

Seattle Foundation: <http://www.seattlefoundation.org/communityimpact/Communities-of-Opportunity>

King County: www.kingcounty.gov/coo

Public Health-Seattle and King County: <http://www.kingcounty.gov/depts/health/about-us/healthy-communities/initiatives.aspx>

25. **If an agency receives funding from BSK are they still eligible to receive funding from COO?** Yes. The funding opportunities are different and receiving an award from BSK does not preclude you from applying for funding from COO funding.

Can you tell us when the other BSK grants are coming out and what they will focus on?

Information on additional BSK RFP will be available on the BSK website. You can also sign-up to receive announcements about funding opportunities from King County.

26. **The application does not mention a match? Is a match required? Are there benefits to doing a match?** A match is not required. Applications with match are not weighed higher than applications without a match.

27. If you are proposing a joint use agreement with a school do you need to take into account liability?

KC has minimum insurance requirement and if the work you propose is you provide requires additional insurance we will request that the amount of insurance be increased.

28. Is it possible to put insurance cost in the budget?

If it is needed to meet the objectives of the project, insurance costs can be included as an expense in the budget you submit.

29. Are subcontracts or shared contracts allowed? If yes, do we need an MOU or letter of support?

Subcontracts are allowed for the purposes of meeting the goals of the project. However, please describe in the narrative the relationship you currently have or have had with the subcontractor and the role the subcontractor will play in assisting you in achieving your goal(s).

30. Who is on the evaluation team for reviewing the RFP? The evaluation team consist of a subject matter expert, a BSK staff person, a PH staff person, a member of the BSK evaluation team, a member of the BSK Children and Youth Advisory Board, and a member of the King County Council (or designee).

31. When talking about environmental change can it include streets outside of schools?

Yes. Environmental changes that support one or more of the investment areas can be either inside or outside.

32. Do you reimburse professional development if it is required for doing the work or as an incentive for collaboration?

In order to reimburse a training, applicant would need to describe why the training is needed and how it will support the proposed Policy, Systems or Environment change. Incentives that support participation of the population you are serving are reimbursable.